

BOARD.2

TRUSTEE ORIENTATION

PRIOR TO THE ELECTION:

1. The Board Secretary will send a letter to each candidate offering to answer any questions that the candidates might have, and inviting the candidates to attend Board meetings.

AFTER THE ELECTION:

1. The Chairman of the Board will call the newly-elected Trustees welcoming them to the Board.

2. The newly-elected Trustees will be given a Trustees' Handbook.

3. Prior to the next regularly scheduled Trustee Meeting, the newly-elected Trustees will be invited to meet with the Library Director and the Chairman of the Board of Trustees or a representative to:

a) discuss any questions resulting from review of the Trustees' Manual

b) See "Orientation" section of the Trustee Manual; review this information about the operation of the library and the role of Trustee

c) Tour the Library and meet with the staff

Voted and approved 5/5/87; Reaffirmed 9/4/90.