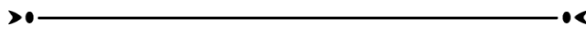


Widening Westford's World



TEACHER CARD RENEWAL FORM



Date: _____

Use of a J.V. Fletcher Library Teacher Card involves responsibility on the part of the teacher and the principal of the school to ensure that J.V. Fletcher Library materials are handled properly and returned on time. In the event of loss or damage of materials, the school will be responsible for replacement costs.

Teachers occasionally change schools within the Westford school district or leave the district.

To ensure accuracy of records the J.V. Fletcher Library policy requires teachers to renew their Teacher Card borrowing privileges once a year. Teacher Cards will expire each September 30.

Please complete this form, take it to your principal for a signature and return it to the Library for renewal of Teacher Card borrowing privileges.

Teacher's Name: _____

Teacher's HOME Address: _____

School of Employment: _____

School Telephone Number: _____

The above named teacher is currently employed at the above named school.

Principal of School: _____

Form Accompanies: Usage 11

Rev. 8/24/11