

SECTION II - 3: COLLECTION PROJECTIONS SQUARE FOOTAGE SPREADSHEET

Summary of Estimated Space Needs with seating by type*																								Library Name: J. V. Fletcher Library			
See Library Building Program Area Descriptions			12/16/2015	Collection			CONCEPT: Collection			Computers		CONCEPT: Computers		Public Reader Seats				CONCEPT: Public Reader Seats				Staff/Vol Seats		CONCEPT: Seats		COMMENTS	
Area Name	Current Space (sq ft)	Proposed Future Size (sq ft)	Preferred Concept Area (sq. ft.)	Volumes	Media Materials	Periodicals	Volumes	Media Materials	Periodicals	Public Computer Workstations	OPACs	Public Computer Workstations	OPACs	Lounge Seats	Table/Carrel Seats	Total Reader Seats	Program Seats	Lounge Seats	Table/Carrel Seats	Total Reader Seats	Program Seats	Task	Guest	Task	Guest		
ADMIN Admin Asst./Reception(Business Office)	150	175	174																			1	1	1	2		
ADMIN Admin Closet/Storage	0	12	100																								
ADMIN Asst Director's Office	80	175	177																			1	2	1	3		
ADMIN File/Equipment Room	0	150	156																								
ADMIN Library Director's Office	160	225	285																			2	2	2	4		
ADMIN Sub-Total:	390	737	892	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	5	4	9		
ADULT Café	0	550	300																								
ADULT Fiction Stacks	1,245	1,200	1,682	13,050			13,440				2		2	6	12	12		2	5	9	8						
ADULT Media Collections	870	650	786	6,950			11,664			2		2		4	6	6			2	8							
ADULT New/LP Collections/Seating	240	1,000	1,200	3,750	750		4,020	900						5	1	6		4	1	6							
ADULT Nonfiction Stacks	2,040	2,500	2,420	31,000			31,710				2		2	4	6	6		5		12							
ADULT Sub-Total:	4,395	5,900	6,388	47,800	7,700	0	49,170	12,564	0	0	6	0	6	15	17	38	0	16	3	43	0	0	0	0	0		
CIRC Circulation Service Desk	420	500	351																			4		4			
CIRC Circulation Workroom/Storage	0	300	152																			2	1	1	1		
CIRC Head of Circulation Office	37.5	150	133																			1	1	1	1		
CIRC Homebound	0	150	111	1,000			1,260															1		1			
CIRC Sub-Total:	457.5	1,100	747	1,000	0	0	1,260	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	2	7	2		
INFO Collections/Study/Reference	2310	1,000	1,200	1,000			1,260									0											
INFO Group Study/Makerspace			328												2	8			2	12							
INFO Group Study			107												1	4			1	4							
INFO Group Study		400	184												1	4			1	4							
INFO ILL Receiving Area		250	328													0						1		1			
INFO Local History Vault/Research	535	750	644	2,200			2,352			4		2			1	12			1	8		1		1			
INFO Periodicals & Backfile Storage	1,095	500	786			275			585					8	4	12		9		9							
INFO Photocopier/Machine Alcove		70														0											
INFO Public Computers & Catalog		360	461							12	4	12	4			16											
INFO Services Office	120	300	91													0						2	1	1	1		
INFO Services Service Desk		225	270													0						1	1	2	2		
INFO Silent Study Room(s)*	75	480	559												4	16			4	16							
INFO Study & Tutorial Rooms		480	488												8	16			6	16		1	1				
INFO Mary Atwood Room	1058	1058	1058																								
INFO Sub-Total:	5,193	5,873	6,504	3,200	0	275	3,612	0	585	16	4	14	4	8	21	88	0	9	15	69	0	6	3	5	3		
MAINT Flex/Storage		500	319																			1		2			
MAINT Sub-Total:	0	500	319	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	2	0		
MTG Community Meeting Room	1,050	1,500	1,512																								
MTG Community Mtg Rm Kitchen		80	85																								
MTG Community Mtg Room Storage		120	133																								
MTG Conference/Board Room*	535	540	246																								
MTG Meeting Room			314																								
MTG Sub-Total:	1,585	2,240	2,290	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
STAFF Break Room & Kitchen	335	550	400																								
STAFF Locker Area		90	81																								
STAFF Restroom		60	56																								
STAFF Sub-Total:	335	700	537	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	0	8		
SYST Office	37.5	150	126													0						1	1	1	1		
SYST Server/Network Room		120	208													0											
SYST Sub-Total:	37.5	270	334	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1		
TS Acquisitions Office	1,060	150	148																								
TS Cataloging Area		600	850																								
TS Delivery/Unpacking Area		150	248																								
TS Processing Area		300	400																								
TS Head of Technical Services Office		150	0																								
TS Supply Stock Room		70	78																								
TS Sub-Total:	1,060	1,420	1,724	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9	1	8	0		
YA Collections/Public Area	275	800	785	7,100	300		7,188	336		6		6		14	14			2	14	14		1		1			
YA Office	0	150	125													0						1	1	1	1		
YA Sub-Total:	275	950	910	7,100	300	0	7,188	336	0	6	0	6	0	0	14	14	0	2	14	16	0	2	1	2	1		
Youth Services Collection Stacks	1,160	1,500	1,000	35,425	2,000		23,997	1,152			2	2	2	2	4	16		4	4	16							
YS Elementary Study Area	900	900	1,179	200			180			2	2	2	2	2	4	16		4	4	16							
YS Family Restroom		225	131													0											
YS Head of YS Office	75	150	135													0											
YS Preschool & Early Reader Area	610	900	1,411	13,500			9,720			2		2		11	4	17		11	5	24		1	1	1	1		
YS Program & Craft Room & Kitch.	350	780	873													0	40				40	1		1			
YS Program Storage		180	0																								