



THE J. V. FLETCHER LIBRARY BOARD OF TRUSTEES MEETING SCHEDULE:

The J. V. Fletcher Library Board of Trustees is an elected six-member board empowered by Commonwealth law to set policy and oversee administration of the J. V. Fletcher Library. The Board regularly holds open meetings the first Monday evening of each month -- convening at 7:00 PM at the J. V. Fletcher Library:

DATE	TIME	BOARD/COMMITTEE	MINUTES
July 13, 2020	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
August 3, 2020	7:00 PM	Full Board; REMOTE PARTICIPATION MEETING	
September 14, 2020	7:00 PM	Full Board; Set Goals	
September 28, 2020	7:00 PM	Full Board; Approve Annual Town Reports due 10/5; Approve ARIS Report due MBLC 10/2; Approve State Aid/Financial Report due MBLC 10/2	
October 17, 2020	9:00 AM	Westford Academy Trustees Field, Special Town Meeting until Adjourned	
October 19, 2020	6:30 PM	Full Board; Approve FY22-24 Budgets; Board collaborates on Director's Performance Review document	
November 2, 2020	6:30 PM	Full Board; Approve Annual Action Plan due MBLC 12/1; Director's Performance Review held	
December 7, 2020	7:00 PM	Full Board	
January 4, 2021	7:00 PM	Full Board	
February 1, 2021	7:00 PM	Full Board	
March 1, 2021	7:00 PM	Full Board	
March 27, 2021	10:00 AM	Abbot School, Annual Town Meeting until Adjourned — Re-scheduled	
April 5, 2021	7:00 PM	Full Board	
May 3, 2021	7:00 PM	Full Board	
June 7, 2021	7:00 PM	Full Board	
June 12, 2021	9:00 AM	Westford Academy Trustees Field, Annual Town Meeting until Adjourned	
July 12, 2021	7:00 PM	Full Board	

**ALTERED/ADDED MEETINGS ARE HIGHLIGHTED AND BOLDED;
DELETED AND RE-SCHEDULED ARE IN RED WITH STRUCK-THROUGH TEXT**

- cc: Board of Library Trustees
- Director - Town Clerk Conference
- Asst. Director - Meeting Room Calendar
- Asst. Director - Library Personnel Calendar
- Asst. Director - Library Web Site
- Hd of Systems – ZOOM Link
- Office Manager – Boilerplate Minutes