



THE J. V. FLETCHER LIBRARY BOARD OF TRUSTEES MEETING SCHEDULE:

The J. V. Fletcher Library Board of Trustees is an elected six-member board empowered by Commonwealth law to set policy and oversee administration of the J. V. Fletcher Library. The Board regularly holds open meetings the first Monday evening of each month -- convening at 7:00 PM at the J. V. Fletcher Library:

DATE	TIME	BOARD/COMMITTEE	MINUTES
July 7, 2022	6:30 PM	Full Board & Building Sub-Committee Meeting REMOTE PARTICIPATION	x
July 11, 2022	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	x
July 19, 2022	6:30 PM	Full Board & Building Sub-Committee Meeting, Meeting Room	x
August 1, 2022	7:00 PM	Library Building Sub-Committee Meeting REMOTE PARTICIPATION	x
August 15, 2022	7:00 PM	Full Board REMOTE PARTICIPATION MEETING; Submit Special Town Meeting Warrant request; Approve ARIS Report due MBLC 8/26	x
August 16, 2022	3:00 PM	Deadline for Special Town Meeting Warrant Articles	
August 22, 2022	7:00 PM	Jt Board/Library Building Sub-Committee Meeting REMOTE PARTICIPATION	x
September 8, 2022	5-8:00PM	Strategic Planning Retreat, Kimball's Farm, Rt. 110	
September 12, 2022	7:00 PM	Full Board REMOTE PARTICIPATION MEETING; Approve FY24-26 Budgets; Set Goals	x
September 13, 2022		Select Board Agenda Item [Request Debt Exclusion on November 8, 2022 Ballot]	
September 19, 2022	7:00 PM	Jt Board/ Library Building Sub-Committee REMOTE PARTICIPATION MEETING ; Trustees Approve Capital Budget;	x
September 28, 2022	7-9pm	Design Open House [Board of Library Trustees & Sub-Committee]	x
October 3, 2022	7:00 PM	Full Board REMOTE PARTICIPATION MEETING; Approve Annual Town Reports due 9/30; Approve State Aid/Financial Report due MBLC 10/7	x
October 11, 2022 Tuesday	7:00 PM	Jt Board/ Library Building Sub-Committee REMOTE PARTICIPATION MEETING	
October 17, 2022	7:00 PM	WA Gymnasium; Special Town Meeting until Adjourned	
November 7, 2022	7:00 PM	Full Board REMOTE PARTICIPATION MEETING; Approve Annual Action Plan due MBLC 12/1	
November 8, 2022		State and Local Election; Debt Exclusion on local ballot	
November 21, 2022	6:30 PM	Full Board REMOTE PARTICIPATION MEETING; Board collaborates on Director's Performance Review document	
December 5, 2022	6:30 PM	Jt Board/ Library Building Sub-Committee REMOTE PARTICIPATION MEETING	
December 12, 2022	6:30 PM	Full Board REMOTE PARTICIPATION MEETING; Director's Performance Review held	
January 9, 2023	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
February 6, 2023	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
March 6, 2023	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
March 25, 2023	10:00AM	Westford Academy Gym, Annual Town Meeting Until Adjourned	
April 3, 2023	7:00 PM	Full Board	
May 1, 2023	7:00 PM	Full Board	
June 5, 2023	7:00 PM	Full Board	
July 10, 2023	7:00 PM	Full Board	

**ALTERED/ADDED MEETINGS ARE HIGHLIGHTED AND BOLDED;
DELETED AND RE-SCHEDULED ARE IN RED WITH STRUCK-THROUGH TEXT**

Cc: Board of Library Trustees	Asst. Director - Library Personnel Calendar
Director - Town Clerk Conference	Asst. Director - Assabet Entry
Director - CALENDARS folder	Office Manager - Pre-Meeting Prompts & Boilerplate Minutes
Asst. Director - Zoom Webinar Registration Link	Systems -Website Update
Asst. Director - Meeting Room Calendar	