



THE J. V. FLETCHER LIBRARY BOARD OF TRUSTEES MEETING SCHEDULE:

The J. V. Fletcher Library Board of Trustees is an elected six-member board empowered by Commonwealth law to set policy and oversee administration of the J. V. Fletcher Library. The Board regularly holds open meetings the first Monday evening of each month -- convening at 7:00 PM at the J. V. Fletcher Library:

DATE	TIME	BOARD/COMMITTEE	MINUTES
July 10, 2023	7:03 PM	Full Board REMOTE PARTICIPATION MEETING	
August 14, 2023	7:00 PM	Full Board REMOTE PARTICIPATION MEETING; Approve ARIS Report due MBLC 8/18	
September 7, 2023	5-8:00 PM	Strategic Planning Retreat, Kimball's Farm, Rt. 110	
September 8, 2023	6:30 PM	Rueben Hoar Library Trustees, Littleton Meet and Greet	
September 11, 2023	7:00 PM	Full Board REMOTE PARTICIPATION MEETING; Approve FY25-27 Budgets; Set Goals; Trustees Approve Capital Budget	
October 2, 2023	6:30 PM	Full Board REMOTE PARTICIPATION MEETING; Approve Annual Town Reports due 9/30; Approve State Aid/Financial Report due MBLC 10/6; Board collaborates on Director's Performance Review document	
October 16, 2023	7:00 PM	WA Gymnasium; Special Town Meeting until Adjourned	
November 6, 2023	6:30 PM	Full Board REMOTE PARTICIPATION MEETING; Approve Annual Action Plan due MBLC 12/1; Director's Performance Review held	
December 4, 2023	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
January 8, 2024	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
February 5, 2024	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
March 4, 2024	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
March 23, 2024	10:00AM	Westford Academy Gym, Annual Town Meeting Until Adjourned	
April 1, 2024	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
May 6, 2024	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
June 3, 2024	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	
July 1, 2024	7:00 PM	Full Board REMOTE PARTICIPATION MEETING	

ALTERED/ADDED MEETINGS ARE HIGHLIGHTED AND BOLDED;
DELETED/RE-SCHEDULED ARE RED W/ STRUCK-THROUGH TEXT

Cc: Board of Library Trustees	Asst. Director - Library Personnel Calendar
Director - Town Clerk Conference	Asst. Director - Assabet Calendar (Meetings)
Director - CALENDARS folder [3cc]	Office Manager - Pre-Meeting Prompts & Boilerplate Minutes
Asst. Director - Zoom Webinar Registration Link	Systems -Trustee Website Page Update